



## **YOUTH JOB READINESS ROUNDTABLE MEETING MINUTES**

CareerSource Chipola Community Room  
4636 HWY 90 East, Suite K, Marianna, Florida  
February 16, 2018 at 11:00 AM (CT)

### **CALL TO ORDER**

A quorum was present and Jared Banta, Chair, called the meeting to order.

#### **The following committee members were present:**

Arthur Obar, Janice Sumner, Donnie Read, Jared Banta

#### **The following committee members were absent:**

Travis Ephriam, Keith Sutton

#### **Others present included:**

Richard Williams, Debby Wood, Kenny Griffin, Lauren Morris (CSC Staff); Vicki Davis and Rebecca Stanley, Calhoun County School Board; Pam Price, Holmes County School Board; Larry Moore and Phyllis Daniels, Jackson County School Board; Gail Riley, Washington County School Board

### **INTRODUCTIONS**

Mr. Banta welcomed everyone and introductions were made.

### **OPENING REMARKS**

Mr. Banta addressed the group stating that CareerSource Chipola was having difficulty finding youth to serve in the out-of-school youth program. Both the committee and staff members felt that a good start to finding these youth would be connecting with the school systems. They are hoping that together, they are able to come up with some solutions to help locate these youth.

Richard Williams gave a brief outline of the students that we can serve in our out-of-school youth program. He discussed the desire to help the youth without causing any negative impact on the school system. He stated that CSC would like to work with students in danger of dropping out to let them know that there are options out there for them. He also asked if there was a way to identify youth that will be completers, but not graduating, that would still be

viable for the workforce. Mr. Williams stated that CSC is able to provide assistance obtaining their GED or diploma, soft training skills and work experience paid for by CSC. In addition, we have trained youth counselors to work with them throughout the process.

## **GROUP DISCUSSION**

Following a discussion, a few next steps were decided upon.

- CSC staff will work to set up a meeting with all county guidance counselors. Staff will develop a “sales pitch” to share the benefits of the program. Any materials that CSC wishes to share with the guidance counselors will be included on a USB drive so that they can provide the materials to students at their convenience.
- A Release Form will be developed that includes a checklist for different populations to include the following:
  - This student is leaving public school to attend home school,
  - This student is leaving public school to attend the district virtual school,
  - This student is leaving public school to attend Florida Virtual School,
  - This student will receive/has received a Certificate of Completion,
  - This student has failed to meet graduation requirements
- It is believed that the key group is those home schooled students who have only been enrolled in home school a short period of time.
- It was suggested to re-establish routine visits to the area high schools to market CSC services.

## **ADJOURNMENT**

There being no further business to discuss, Mr. Banta adjourned the meeting.